ADA Tagline for Publications and Syllabi

Under the Americans with Disabilities Act any publications distributed by Bemidji State University and the respective departments must include the “ADA tagline.” The tagline is required to be on all syllabi, handouts, brochures, booklets and publications.

It is strongly advised by the Disability Services Office that faculty announce to their respective classes that the printed matter for the course is available in alternative formats for individuals with documented disabilities as well as other accommodations that may be appropriate based on the student's individual needs. Bemidji State University faculty are responsible for making sure that students are informed of the availability of accommodations for persons with documented disabilities. For students who may have difficulty reading the printed matter, it is important for faculty to announce the availability of and contact information for the Disability Services Office. Students should contact the Disability Services Office receive these and any other accommodations. Professors are strongly discouraged from making accommodations for students with disabilities without prior consultation with the Disability Services Office.

Publication Tagline

"Upon request this document can be made available in alternate formats. Please contact the Disability Services Office at Bemidji State University at 218-755-3883 or email disabilityservices@bemidjistate.edu.

To bring publications that you are already using up-to-date, either a label with the tagline information printed on it can be attached to each document.

Syllabi Tagline:

"Upon request students with a documented disability may receive appropriate and reasonable accommodations in this course including information in an alternate format. Please contact the Disability Services Office at 755-3883 or email disabilityservices@bemidjistate.edu."

Poster and Flyer Tagline:

If you need an accommodation for this program/event, please contact Disability Services Office at (218)755-3883 or email disabilityservices@bemidjistate.edu. If an interpreter is needed, a two week notice is required.

**If you are printing posters for events or distributing flyers, a copy needs to be sent to the Disability Services Office upon distribution so we have information regarding the upcoming event.