**Bemidji State University/Northwest Technical College Parking Committee**

**September 20, 2023, 1:00 PM.**

**Present:**

Casey McCarthy, Aaron Ebbighausen, Danelle Haugen. Adam Berg, Tom Beech, Leslie Bellig, Travis Barnes, Mike Smith, James Hanson, Bill Joyce, BSU Student Senate-Cody Gunsalus and Matthew Harnell

**Absent:**

None

**New Business**

Aaron Ebbighausen passed out the parking ticket appeal form which was submitted by BSU staff member, Erica Gartner. The committee talked about the Statement of Appeal where Erica indicates, “Prior to leaving for the women's golf trip, I had emailed an overnight parking request form to public safety to park in the Bangsberg parking lot (I have a copy of this request if need be, as well as proof via email) while we drove the school fleet vehicles. Upon arriving back on campus, a ticket was found on the windshield of the truck - I believe this was a mistake given the request had been submitted as instructed.”

The committee discussed the fact that the overnight form indicates on the top of the page that “Any vehicles with outstanding parking violations are not eligible and will be cited or towed”. Erica had numerous outstanding parking tickets at the time the overnight parking request form was submitted.

A motion to deny the appeal was made, all individuals voted except for BSU Public Safety Officers. The vote was unanimous to deny the appeal, 9-0.

The committee discussed parking permit fees. Aaron spoke with the Public Safety Departments at several other MNSCU University’s and learned they have increased their parking permit fees by 3%-5% every year. Travis Barnes talked about spending approximately $75,000-$80,000 each summer on repairing parking lots with the most troublesome areas getting fixed first.

A motion was made to increase the 2024-2025 school year parking permit price by 3%-5% and permit increases will be reviewed annually. Motion passed unanimously, 9-0.

The committee discussed a request from BSU Admissions Office to designate parking stalls exclusively to have reserved parking stalls, with signage, for students and their parents who are touring Bemidji State University. Cody motioned to approve 5 parking stalls for the Admissions Office, Mike Smith seconded the motion, and all were in favor.

Meeting adjourned by all those present.