



Department of Housing & Residential Life  
**Terms of Agreement**  
**2019-2020 Academic Year**

**To remain eligible for this contract, I agree:**

- This contract is binding for the full academic year (Fall 2019 and Spring 2020).
- All first-year students and first time unmarried, undergraduate International students must remain on campus for the entire academic year per the [Residential Living Requirement](#).
- I will make a \$150 prepayment with my Residence Hall Application/Contract, which will be applied to my room costs at the start of the term. I understand that my application will be deemed incomplete until my prepayment is made.
- I understand that preferences listed on the application are requests and are not to be understood as contractual stipulations.
- I understand that Cedar Apartments and University Heights Apartments require signing a separate apartment agreement prior to move in.

**Cancellation:**

- I will adhere to the dates for cancelling my contract and I understand that cancelling or changing my contract has financial consequences. All or a portion of the prepayment is subject to forfeiture based upon cancellation date.
- I understand that cancelling my contract is only allowed under limited circumstances.
- Cancellation information and deadlines are available on the [Housing & Residential Life website](#).

**Changing or cancelling meal plans:** Residents have the first two weeks of each semester to change or cancel their meal plan (weeks are defined as Saturday through Friday). Residents on the “Any 100” or “Any 200” meal plan will be charged a weekly rate, as well as actual Beaver Bucks spent until the end of the day on Friday of the week that they cancel or change their plan.

***First-year students are required to be on a full meal plan and cannot cancel.***

- My contract may be terminated by Housing & Residential Life for reasons of student conduct, loss of student status, or nonpayment.
- I will maintain a meal plan for the entire academic year if I am a first-year student.
- I will be enrolled for six (6) or more credits each semester.
- If I am an NTC student, I understand that by living in the residence halls and if I am not registered for three (3) or more on-campus BSU credits in conjunction with my NTC student enrollment, I will be automatically assessed the “Super Fee” for use of BSU’s recreational facilities, athletic events, library, and health services.
- The Department of Housing & Residential Life reserves the right to consolidate residents when room vacancies occur.
- I will comply with all state, University, and Housing & Residential Life rules and regulations stated in the “[BSU Student Handbook](#)”.
- The University is not responsible for injury to persons, or damages to anyone’s personal property that result from resident negligence or resident negligent use of privately owned or state supplied property or furnishings.
- The University, its officers, employees, and agents have the right to enter assigned rooms for the purpose of inspection and repair, preservation of health, safety, quietude, recovery of University owned property, and for suspected policy violations.
- I will be financially responsible for payment of any damages or required cleaning assessed to my room, its furnishings, and other University property.
- Bemidji State University reserves the right to deny or cancel a Residence Hall Contract to an individual whose conduct or criminal record indicates an actual or perceived threat or danger to the Bemidji State University community, including students, faculty, and staff. Bemidji State University may relocate any resident without cause or prior notice for health or safety reasons or to protect Bemidji State University property, restore operations, or meet the needs of the Bemidji State University community or its individual members. In the case of current residents, if circumstances warrant, immediate action may be taken to cancel a Residence Hall Contract or deny other privileges under the same standards and process as a Student Conduct Summary Suspension (see [Student Code of Conduct](#)).
- This agreement is subject to review by the Office of General Counsel and may be amended to reflect updated terms and conditions.

Student’s Signature \_\_\_\_\_ Date \_\_\_\_\_

Student’s Printed Name \_\_\_\_\_ ID Number \_\_\_\_\_

Parent/Guardian Signature (if under 18 years of age) \_\_\_\_\_ Date \_\_\_\_\_

Return to:

Department of Housing & Residential Life, 1500 Birchmont Drive NE #33, Bemidji, MN 56601

Fax: 218-755-3753 Email: [reslife@bemidjistate.edu](mailto:reslife@bemidjistate.edu)